



## **EMMANUEL COLLEGE**

### **Director of Music**

Emmanuel College invites applications for a newly expanded post of Director of Music with effect from 1 September 2022 for a period of three years. This is a half-time role, although the duties are certain to be spread unevenly across the year. The new post will combine two previously distinct roles, the Director of Chapel Music and the Director of Music, who has had overall responsibility for non-academic musical activities in the College.

#### **Background**

Emmanuel College was founded in 1584. It is known for its distinctive combination of academic excellence and a relaxed, inclusive and supportive spirit of community. The College has a very active musical life in which Chapel music plays a central role. The Music Society is the largest student society in the College, supporting a variety of ensembles (among them an orchestra, big band, jazz band, chorus).

The College is looking to expand the role of Director of Music in facilitating musical activity in the College, particularly in ways that will involve non-musicians and which will contribute to the promotion of student welfare.

The Chapel has a long reputation for musical excellence; former organ scholars include Peter Wright, former Organist and Director of Music at Southwark Cathedral, Edward Jones, University Organist and Choirmaster at Harvard University, and Dr Joseph Fort, College Organist and Director of the Chapel Choir at King's College London. The College currently has two Fellows in Music, Professor Susan Rankin (Professor of Medieval Music) and Dr Bettina Varwig (Associate Professor in Early Modern Music). The outgoing Director of Music is Professor Christopher Whitton (Professor of Latin Literature). In recent years the Choir has consolidated and significantly developed its central role in the life of the College and its reputation for excellence beyond, and the successful candidate will look forward to building on this success.

#### **Facilities**

Emmanuel College is located in the heart of Cambridge, with the seventeenth-century Chapel by Christopher Wren at its centre. The three-manual tracker organ (Kenneth Jones, 1988), acknowledged as one of the finest instruments in Cambridge, is housed in the Chapel's original Father Smith case. There are two further large performance spaces, a raked auditorium in the Queen's Building (with a Steinway B) and the Old Library (with a Bösendorfer grand), and a number of additional practice rooms; the College also owns a fine two-manual harpischord (Milan Misina, 1991) and around twenty further pianos. Three funds are devoted to supporting College music, including the provision of singing lessons for the choir and music lessons for other students and the funding of chamber music recitals and one-off events.

#### **The Chapel Choir**

The College has a mixed-voice Chapel Choir of around 24 members, made up of Choral Scholars (elected through the Intercollegiate Choral Award Scheme), Choral Exhibitioners (auditioned from among members of the College) and Choral Volunteers (auditioned from outside Emmanuel), together with two Organ Scholars. The Choir sings two services each week during term, Eucharist at 6pm on Thursday and Evensong at 6pm on Sunday, each preceded by a rehearsal and with a further rehearsal at 5.15pm on Tuesday. The Choir also sing two services of Choral Compline each term.

There are special services for the Commemoration of Benefactors, Advent Carols and Passiontide, a Requiem is sung each year., and a Carol Service is held annually at a church in London. There are also periodic memorial services for Fellows and others connected with the College. In addition, the Choir also performs at various functions arranged for donors and alumni

COVID apart, the Choir is accustomed to performing outside Cambridge, for example in the Temple Church in London and Norwich and Ely Cathedrals and undertakes one foreign tour each year, recently to Poland, Spain and the USA; the College has a preference for engaging professional tour organisers and for travelling to areas where performances might be of interest to alumni.

The Organ Scholars receive an honorarium, substantial rent rebates and organ lessons; the Senior Organ Scholar also has an allowance for entertaining the Choir and a handsome set of rooms in Front Court. Choral Scholars and Exhibitioners receive an honorarium, and all members of the Choir are given three singing lessons a term at College expense; since 2010 Emmanuel has been fortunate to have the services of James Oldfield as singing teacher. The Choir dines together at College expense after Evensong each Sunday.

## **Duties**

### *Director of Music*

- liaison with the College Music Society and attendance at its committee meetings, serving as its Senior Treasurer, and giving advice and help to its committee members
- liaising with the *Emma Experience* Director so that students maximise the learning and experience gaining opportunities that musical events provide
- liaising with the Development Office to align opportunities where possible.
- care of College instruments including pianos and the harpsichord
- administration of the Burnaby, Jameson and other music funds, organising meetings of the Burnaby Committee, organising Burnaby Concerts as appropriate
- overseeing the selection (and, if necessary, resignation) of Choral and Organ Scholars and liaising with College Officers
- liaising as required with Tutors and teaching Fellows over pastoral matters
- arranging coaching and training for College musical groups
- facilitating new musical activities particularly those that can draw in non-musicians
- liaising with the College Counsellor

### *Director of Chapel Music*

- conducting and managing the Chapel Choir
- recruiting members of the Chapel Choir
- managing the Organ Scholars and organising appropriate training in playing and conducting
- planning repertoire in consultation with the Dean
- organising singing lessons for members of the Choir
- arranging the purchase of sheet music as required and overseeing the Choir library (assisted by a Choir librarian)
- arranging concerts, outside events and recordings as appropriate
- planning an annual foreign tour and overseeing its organisation
- supervising the tuning and upkeep of the organ.

In overseeing the activities of the Choir, the Director of Chapel Music ensures that they maintain and enhance the reputation of the College, that Choir members observe good conduct and treat each other with respect, that all relevant College and University rules and regulations are observed, and that the Choir's activities complement the academic studies which are its members' first priority.

There are three University terms each year of effectively nine weeks each, and the majority of the Director of Music's work falls within that period. Tours and outside events typically take place shortly before or after term.

The Director of Music attends and makes an annual report to the Burnaby Committee, which meets twice yearly and manages College funds for music-making, and to the Chapel Committee, which normally meets once a year.

Line management responsibility for the post is shared between the Dean and the Senior Tutor.

### **Profile**

The successful candidate will be a highly skilled church musician and choral director with qualifications and experience relevant to his or her stage of career, knowledge of a range of musical activities and excellent personal skills and the ability to work as part of the College community. Excellence as an organist is desirable. The College is an equal opportunities employer and particularly welcomes applications from members of groups that are currently under-represented in the College community.

### **Further details**

The post will be remunerated at 0.5 FTE on point 24 of the Emmanuel College Salary Scale, equivalent from April 2022 to £25,305. Subject to eligibility, the College offers a contributory pension scheme.

The appointment is from 1 September 2022, for three years in the first instance. The Director of Music will have the use of a study, and is likely to be elected as a Bye-Fellow of the College (with associated High Table dining rights and an entertainment allowance).

Applications should be sent electronically to [hr@emma.cam.ac.uk](mailto:hr@emma.cam.ac.uk) and should include the following as a single pdf:

- a letter of application
- CV
- the names, email addresses and phone numbers of two individuals who have agreed to act as confidential referees (references will be invited for shortlisted candidates).

The closing date for applications is **8 April 2022 at 5pm**

Shortlisting will take place shortly after the deadline, and it is anticipated that interviews (including an opportunity to conduct the Choir) will be held on Thursday 28 April.

The successful candidate will be required to undertake a DBS Check.

Please address informal enquiries to the current Director of Music, Prof Christopher Whitton ([clw36@cam.ac.uk](mailto:clw36@cam.ac.uk)).