

HIGHGATE

Candidate Information Pack

VISITING MUSIC TEACHER (JAZZ PIANO)

Highgate, North London

HIGHGATE JUNIOR



OUR SCHOOL

Highgate is one of the UK's leading independent co-educational schools. Established in 1565, we are both steeped in history and propelling forward. A progressive, entrepreneurial and creative community, we educate around 1,850 pupils across our three schools; Pre-Preparatory School (ages 3-7), Junior School (ages 7-11), and Senior School (ages 11-18) in North London.

We cultivate individual curiosity, intellectual rigour and passion to prepare our pupils academically and emotionally for the real world. Standards are high; our pupils obtain outstanding exam results and the vast majority go to university. Pupils are offered a wide range of co-curricular activities which enhance both their childhood experience and their future aspirations.

Highgate currently employs approximately 550 teaching and support staff. Working at Highgate is an opportunity to be part of a vibrant, diverse and welcoming community, committed to academic excellence and the highest standards of pastoral care. To find out more, please visit our website to view videos by pupils and staff about Highgate.

*Pupils praise the community feel,
the high energy bustle, the fact
that everyone finds their niche*

Tatler 2018





LIFE AT HIGHGATE

Staff wellbeing

Highgate recognises the value of staff wellbeing, which we promote by encouraging a strong work-life balance, trying our best to support flexible working requests, providing a nutritious food offering and offering access to sporting facilities. Our ethos is to be a reflective community and we encourage mindfulness throughout our School, for example by offering weekly prayers in our chapel. We also encourage an open culture throughout our School, with our directors having an open-door policy and regular staff surveys.

We also encourage our employees to be continuously engaged in their role by providing opportunities to participate in the wider life of our School, such as taking part in trips or societies and involvement in partnership projects.

Charitable work and sustainability

We remain committed to our original status as an educational charity. Highgate offers a significant number of bursaries to pupils who would otherwise be unable to access our excellent teaching and enriching activities. We are also the primary educational sponsor of the London Academy of Excellence, Tottenham, which was opened to provide an academically selective, well-governed free sixth form in a community where such opportunities are lacking.

Alongside this, our staff and pupils undertake a number of charitable activities throughout the year. These range from staff giving up their time to neighbourhood schools and charitable organisations, to pupils undertaking community work in the local area or further afield. For example, we also sponsor the Great Lakes High School in Uganda.

Highgate endeavours to be a sustainable school and we support a number of environmentally-friendly local and national initiatives on a daily basis. For example, our staff have embraced our initiative of no longer having single-use cups and, by providing everyone with a re-usable cup, our usage of plastics cups has fallen by 1,000 per week! We also encourage and have been recognised for a number of green transport initiatives.

BENEFITS

Location

Our School is located in Highgate Village, adjacent to Hampstead Heath. Highgate is one of the most beautiful and popular areas of North London, appreciated for its green open spaces, quaint shops and easy connections across London. Transport links include good bus routes and the Northern line of the London Underground, meaning central London is just twenty minutes away. This enables a smooth commute to the School, with staff and pupils coming from a wide area.

Pension

We currently offer a defined benefit (final salary) pension scheme where staff can earn a pensionable benefit of 1/80th of their final salary for each year of membership. Our staff contribution rate is currently 6%.

Induction, support and personal development

Highgate's induction and support for new staff ensures a smooth transition for all. We offer all visiting music teachers support for their continued personal development. This includes peer-on-peer learning from other talented musicians or from group sessions. Throughout your employment, you receive regular contact from your line manager to discuss opportunities to extend your development.

Leisure facilities

Our staff are offered free access, at stipulated times, to our sports facilities, including a fitness suite and swimming pool (currently being refurbished). The Mallinson Sports Centre also offers fitness classes at a competitive rate.

Lunch

A complimentary lunch for all staff is available in our Dining Hall. This includes hot meals, sandwiches, salads, fresh fruit and dessert. A packed lunch may be ordered, if preferred.

Holiday

You will accrue holiday entitlement in accordance with your statutory entitlement for each hour worked which is payable at your standard hourly rate.

Library

All Highgate staff can borrow books from our collection of 1,700 items, held in our magnificent Sir Martin Gilbert Library, a beautifully restored Victorian building.

Cycle to Work Scheme and season ticket loan

The Cycle to Work Scheme is a salary-sacrifice arrangement that enables employees to make tax and National Insurance savings when purchasing a bike. Our Transport and Logistics Manager is happy to help staff plan their cycle route to work. Highgate also offers an interest free loan to pay for your season ticket on public transport.

Family-friendly policies

Highgate appreciates that employees sometimes have family commitments so we try to be as supportive as possible, for example with enhanced maternity pay (8 weeks' full pay, then 10 weeks' half pay) and paid dependant leave.

*Blessed with playing fields and space beyond
the dreams of other London schools*

Good Schools Guide 2018



MUSIC AT HIGHGATE

Contract: Casual, Term Time Only

Salary: Competitive

Reporting to: Director of Music

Highgate has a long and distinguished musical tradition: former pupils include John Rutter CBE, Sir John Tavener, Howard Shelley OBE, Jan Latham-Koenig and Daniel Hope. The Senior School Music Department has its base in Dyne House at the heart of the School.

The Music Department has three offices/teaching rooms for the full-time staff, twelve teaching/practice rooms, five classrooms (including an IT music suite and a keyboard room), and a recital/rehearsal room, as well as a 300-seater auditorium refitted with the latest technology in acoustic design.

Individual music lessons are given in all the usual instruments and singing. Over 55% of the School's pupils have music lessons, either inside or outside the School and approximately 45% have lessons in school. About 650 lessons are given per week. A number of pupils attend the junior departments of London music colleges and participate in the New London Children's Choir, and National Youth Orchestra of Great Britain.

By virtue of our London location, there are regular trips to Southwark Cathedral, St John's Smith Square, Cadogan Hall, YouTube Studios, Rich Mix Shoreditch, the Royal Opera House and West End theatres. The department enjoys an excellent relationship with the Drama and Dance Departments and recent musicals have included West Side Story at RADA, South Pacific, Oliver and Guys and Dolls at the Arts Depot. Our most prestigious large ensemble concerts are themed and have in recent years included: ***A celebration of music by female composers, Romantics, Rebels and Revolutionaries, French Connections and Roots and Origins*** featuring Beethoven's 1st Symphony, Dvorak's New World Symphony, Durufle's Requiem, Kerry Andrews' Who We Are, John Cage's 4'33" and Grainger's Lincolnshire Posy.





THE ROLE

We are seeking an enthusiastic and experienced jazz piano teacher to join our thriving department from September 2020. The successful candidate will be comfortable teaching pupils from Year 3 to Year 13 on an individual basis, as well as helping to develop and encourage ensemble playing across the school. There is currently approximately half-a-day of teaching available on an employed basis, with scope to build this up. In order to be successful in this role you must have an excellent track record of teaching and of being a team player working within an exceptionally busy music department.

The successful candidate must possess a qualification in their instrument to at least degree level or hold a BA or equivalent in academic music. Furthermore, they must have experience in teaching individual lessons, group instrumental lessons (including ensembles), general musicianship and musical games

JOB DESCRIPTION

Main Responsibilities

- The ability to teach 35-minute or 50-minute piano lessons up to Grade 8 standard and beyond as requested by the Head of Jazz, both from a technical and musical basis
- Essential experience in teaching individual jazz piano lessons, a wide knowledge of jazz, popular styles and classical repertoire and an existing practice as a professional jazz piano player
- The ability to teach initial musical development, working imaginatively with pulse, rhythm and pitch to lay the musical foundations for tuition on jazz piano in subsequent years.
- The ability to set up and run a jazz ensemble to nurture and develop ensemble and sectional skills and to assist with mixed group ensemble sessions and to support the Head of Jazz when required
- The ability to coach instrumentalists, singers and/or singer songwriters in jazz and popular music styles.
- The ability to inspire students and proactively recruit new pupils through instrumental demonstrations and to set an example of high standards to pupils by demonstrating the piano in lessons
- To provide a considered programme of study tailored to each individual pupil that allows for continuity from lesson to lesson
- To provide 30 music lessons to each pupil each academic year
- To ensure that each pupil is aware of his or her practice requirements for the next lesson and is following those requirements
- To prepare pupils to perform in concerts and in other public events
- To prepare pupils for public exams as appropriate
- To write reports to parents or carers twice a year on each pupil's progress
- The ability to explore all elements of music, including note-reading, in an active and stimulating fashion
- The ability to work with groups to teach the foundations of piano playing in an imaginative and enjoyable way
- A willingness to play alongside students to encourage side-by-side learning and development
- An understanding of the place of music in a school such as Highgate and support it in his/her teaching
- Setting the highest professional standards of dress, punctuality and politeness and be prepared to demand the same of his/her pupils
- Demonstrating a high level of organisation particularly relating to communication with parents and other teaching and administrative members of the Music Department
- Must have an ability to relate well to both pupils and other teaching and administrative members of the Music Department and the School





CHILD PROTECTION

Highgate is committed to the safeguarding and welfare of children and applicants must be willing to undergo child protection screening appropriate to this post, including checks with past employers, the Disclosure and Barring Service and overseas police checks where appropriate.

APPLICATION PROCEDURE

Applications should be made via Highgate's website:

www.highgateschool.org.uk/work-with-us/

For any queries please contact:

Alice Buchanan
HR & Recruitment Officer
Highgate School
North Road
London N6 4AY

Recruitment@HighgateSchool.org.uk

Closing date: Monday 1st June at 8.00am.

Applications will be considered on receipt and we reserve the right to close an advert early if we find a suitable candidate.

To and From

10 minutes by public transport
10-15 minutes' cycle / 30 minutes' walk

15 minutes by public transport
20 minutes' cycle / 45+ minutes' walk

20-25 minutes by public transport
25 minutes' cycle

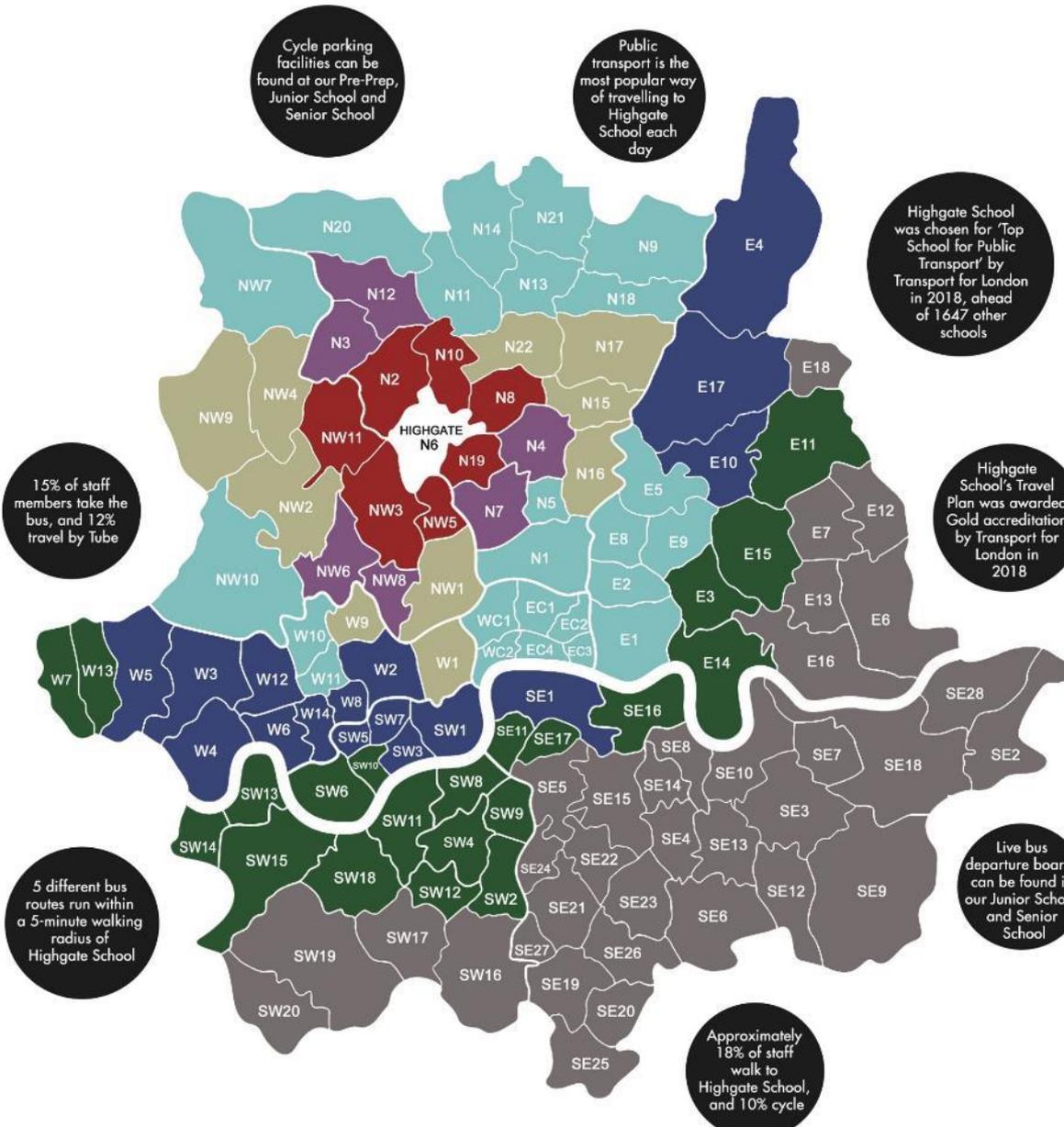
40 minutes by public transport
25-35 minutes' cycle

45-50 minutes by public transport
40-50 minutes' cycle

50-60 minutes by public transport
1+ hours' cycle

1+ hours by public transport
1+ hours' cycle

Travel times may vary during peak commuting hours



HIGHGATE

Highgate School
North Road
London N6 4AY

E-mail: recruitment@highgateschool.org.uk
www.highgateschool.org.uk