



**POCKLINGTON  
SCHOOL**

Ages 3 to 18



**Visiting Music Teacher**

**Information Pack**

**June 2021**





## School Information

Pocklington School was founded by John Dolman in 1514 as part of a guild whose aims encompassed support for the poor and sick of the parish as well as the foundation of a school “for the bringing up of youth in virtue and learning”.

The foundation was thus based on a commitment to the value of education and to the creation of opportunity for those who would take their place in a society which was finding itself increasingly in need of an expansion of education. Today there is in the school a similar commitment to quality of education and the upholding of high standards in all facets of life.

We value our Christian foundation: of course pupils and staff comprise individuals of different faiths and beliefs but there is a desire to aspire to Christian values.

The majority of students are day pupils but there are also boarding pupils across 4 houses accommodating senior and junior boys and girls. The Senior School and the Prep School work closely together with the facilities across the site available for all ages. The school is fortunate in having good playing fields and plenty of open space and gardens. There are excellent facilities, including a fine theatre, a Sixth Form Centre, a superb library, a new Art and Design Centre, a swimming pool, and other sports facilities.

Set in extensive grounds on the edge of Pocklington, 12 miles east of York, we offer a unique working environment based within a historic market town, but close to major cities and heritage coastlines.

Staff are supported through a range of benefits which are explained further below as well as approachable and supportive colleagues. You will be encouraged to undertake development opportunities, and will find a friendly and welcoming working environment. We offer a community feel, not just a workplace.



**POCKLINGTON  
SCHOOL  
FOUNDATION**

# STRATEGIC EDUCATION VISION 20-25



## ETHOS AND VALUES

We offer incredible experiences inside and outside the classroom and believe in challenging and encouraging our students to seize opportunities that we go the extra mile to provide. These activities and our personalised approach to teaching and learning help to form the bedrock of our students' individual characters. We are a day and boarding Christian foundation that is academic and inclusive

and a family school whose togetherness, care for each other and pride in our community is evident in our outstanding pastoral provision. At the very heart of our ethos lie our "Values and Virtues"; they drive all that we do at Pocklington and mean our students leave with a strong sense of personal and social responsibility along with the ability to shape their own future.



Have the confidence to behave truthfully and honestly, treating others fairly and completing tasks to the best of my ability.

Be curious about the world around me, asking questions to develop my understanding and solve problems.

Persevere with things I find difficult, seeing mistakes as an essential part of the learning process.

Think flexibly, forming my own ideas, trying different approaches and applying what I have learned to new situations.

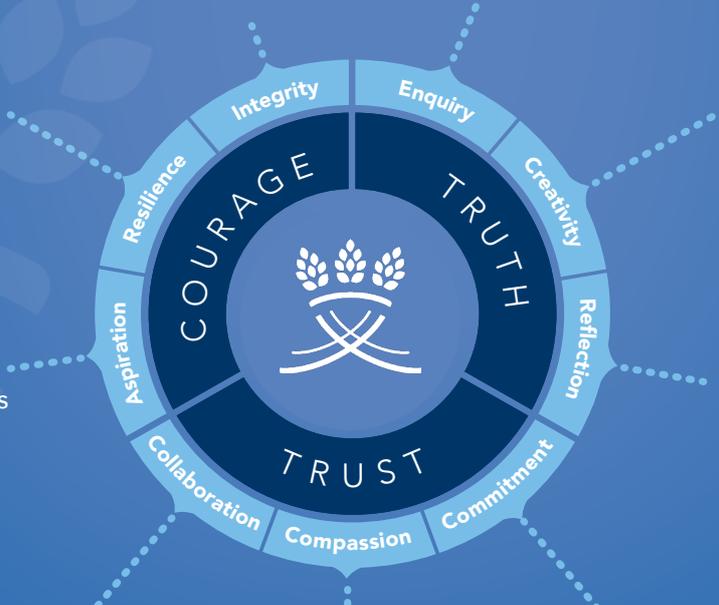
Work with motivation and increasing independence, setting myself high standards and taking pride in my work.

Consider information from a range of reliable sources to draw reasoned conclusions and reflect on what I have learned.

Work effectively with staff and pupils, and use their support to help me make progress.

Be kind and respectful of the skill, talents and viewpoints of others and celebrate their successes.

Play an active part in the school community, participating in a range of activities.



# AIMS AND STRATEGIC OBJECTIVES



## WE AIM TO:

- Embed our Pocklington Values and Virtues into all that we do
- Broaden our pupils' horizons and elevate their ambitions
- Work and engage with families in educating their children
- Embrace innovation and be conscious of tradition
- Ensure our Foundation's future as a provider of excellent education

## OUR STRATEGIC OBJECTIVES ARE TO:

- Foster and deliver learning of the highest quality
- Retain and develop our first class teaching and support staff
- Optimise our pupil recruitment
- Nurture a culture of giving back and increase accessibility to the school
- Enhance our sustainability and efficiency
- Seek national prominence for innovative practice
- Extend and deepen our links with our local, national and international community
- Develop our boarding provision in line with the highest of standards
- Use new technologies to their full potential and grow a digitally capable community
- Maintain excellence in our
  - Pastoral care and provision for mental health and wellbeing
  - Programme of co-curricular activities



Pocklington School, West Green, Pocklington, York YO42 2NJ

The Pocklington School Foundation - registered charity no 529834

# Employee Benefits

The following are on offer as part of your employment with the Foundation. For further information on anything detailed here, please speak to the Human Resources Team.

## Foundation Benefits:

**Pension scheme** - We offer competitive employer contribution rates for all staff

**Discounted school fees for permanent staff**, with the option to spread payments over 12 months from your pay

**Enhanced holiday entitlements**

**On-site gym and swimming pool**

**Free lunch in term time**

**Enhanced Maternity and Adoption Pay** - see the policies on the Extranet under Foundation Policies, Personnel Policies

**Enhanced sick pay arrangements** - this is detailed within the Absence Management Policy, also to be found on the Extranet

**Annualised Pay** - allowing for easy home budgeting

**Employee Assistance Programme** - offering a health, wellbeing and counselling service for staff and their families

**Winter carlights & tyres test** - organised by the Transport Team each January

**Free library services** - including holiday book loans

## External Providers:

**Discounted membership at local gyms** (see flyers on the school noticeboards)

**Health Care** - access to reduced rates

## HMRC:

### Cycle to Work scheme

This scheme is offered on a salary sacrifice basis, allowing staff benefit from reduced tax and NI payments.



# Job Information

**Role Title:** Visiting Music Teacher (Electric Guitar)

**Responsible To:** Director of Music

**Staff Responsible For:** N/A

**Salary:** £24.75/hour

**Copy of Job Advertisement:**

**Part-time Teacher of Electric Guitar**  
required for Michaelmas Term 2021

Music is an important part of life at Pocklington School. The successful candidate will find a friendly, inclusive and supportive environment in a thriving department with an excellent reputation.

Candidates should be strong performers, have enthusiasm for music teaching and be well organised with good IT skills. You will have a good degree or performance diploma, along with experience of preparing pupils for all aspects of music examinations.

The successful candidate will be required to teach the Electric Guitar in the Prep and Senior Schools, from beginners to more advanced students. We are introducing the RSL syllabus and the successful candidate will be required to manage the transition with sensitivity.

The expected requirement is for 1 day of teaching per week and the post is equally suitable for someone with experience or new to the profession.

For an informal chat about the role please contact Mr Samuel Austin, Director of Music on 01759 321200 or [mainoffice@pocklingtonschool.com](mailto:mainoffice@pocklingtonschool.com)

For further information and to apply via the TES website:  
[www.pocklingtonschool.com/about-us/job-vacancies](http://www.pocklingtonschool.com/about-us/job-vacancies) T: 01759 322666  
E: [recruitment@pocklingtonschool.com](mailto:recruitment@pocklingtonschool.com)  
Closing date: 9am 24th June 2021

*Pocklington School Foundation is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The successful applicant will be required to undertake an enhanced disclosure via the DBS.*

## Job Description

### VISITING MUSIC TEACHER

#### Reporting To:

The Director of Music

#### Child Protection

The post holder is responsible for promoting and safeguarding the welfare of children and young persons for whom they are responsible, or with whom they come into contact, and will adhere to and ensure compliance with the Foundation's Child Protection Policy Statement at all times.

If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school they must report any concerns to the school's Designated Safeguarding Lead or to the Headmaster.

June 2021

# POCKLINGTON SCHOOL FOUNDATION

## Main Responsibilities

### Music Teaching

#### Routine

- Provide high quality music tuition to individual pupils as directed by the Director of Music
- prepare pupils for all aspects of practical music examinations held by ABRSM and RSL.
- prepare pupils for GCSE and A level practical examinations.
- run extra-curricular rehearsals as required.
- contribute to concerts as requested by the Director of Music.
- encourage participation in school concerts, competitions and other events.

#### Classroom Atmosphere

- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Plan and teach well-structured lessons which incorporate musical understanding
- Adapt teaching to respond to the strengths and needs of all pupils.

#### A Professional Approach

- courtesy with pupils, parents and colleagues.
- a calm and objective approach whenever there is a need to criticise or reprimand pupils.
- professional standards in demeanour and dress.

## Administrative and Organisational Tasks

- where requested, a reasonable level of school administrative or organisational tasks.
- submission of claim forms and reports by stated deadlines
- the ensuring of pupil attendance and reasonable follow-up of all absence



**POCKLINGTON  
PREP SCHOOL**

Ages 3 to 11



**POCKLINGTON  
SCHOOL**

Ages 11 to 18

# Person Specification

## Personal Qualities

- Commitment to the ethos and aims of the school
- Excellent classroom practitioner and performer
- Ability to maintain appropriate and supportive relationships with children, parents and staff
- Ability to work as part of a team/with colleagues
- Flexible approach to working environment
- Enjoyment of working with children/young people
- Willingness to be fully involved in the life of the school

## Qualifications

- Good music degree or performance diploma
- Commitment to ongoing personal development and training

## Experience

- Capability to teach full ability range
- Successful track record in delivering pupil success
- Experience of preparing students for examinations arranged by Associated Board and/or RSL

## Knowledge & Skills

- Excellent interpersonal skills
- Ability to command respect of pupils
- Good organisational skills
- Good communication skills
- Ability to self-reflect upon own performance
- Awareness of GCSE and A level music specifications
- Awareness of current thinking in music education
- Knowledge, understanding and competence in ICT

# Department Information

Pocklington School has a strong music tradition with music playing an important part in the life of the school. The school has various ensembles including: Rock Band, Soul Band, Junior Orchestra, Senior Strings, Saxophone Group, Junior Choir, Chamber Choir, Swing Band, Flute Choir, Concert Band and Musical Theatre Society. The impact of Covid-19 has curtailed the running of groups but we are continuing in a reduced capacity in year group bubbles.

Music is taught to all pupils in Years 7 and 8 and becomes an optional subject in Year 9. The curriculum has recently been rewritten to give pupils the robust knowledge and skills required to enable sound progression to GCSE. At GCSE, Year 10 are studying the Edexcel syllabus and the Year 11 are studying AQA. Both examination boards require solo and ensemble performances which count 30% towards the final award. In our most recent set of GCSE results, 100% of pupils gained a 4 or above with 40% achieving a 7 or above. At A level, there are currently no students studying music in Year 13 but we have a small class studying the AQA syllabus in Year 12. Pupils at 'A' level are successful in achieving high grades, and many pupils have continued their studies in music at university and conservatoire. The school acts as a private centre for ABRSM and LCM examinations. This term, we have over 40 pupils entered for examinations spread across three days.

The Music Department is located in a stand-alone building which was formerly the Assembly Hall. The building contains classrooms, practice rooms and a performance space. The Recital Room contains a model B grand piano, a PA system, raked seating and a lighting rig. The Keyboard Laboratory contains 20 keyboards and the Music IT room contains a suite of 11 Apple Macs, running Sibelius and Soundtrap for composition.

The Department provides a full and varied programme of concerts and recitals throughout the year, giving all students the opportunity to perform in ensembles and also allowing many the chance of performing solos. There are plans afoot to broaden the horizons of the department; we began this by performing concert in Beverley Minster in March 2020 before lockdown occurred and our activities curtailed. During the impact of Covid 19, concerts have been transferred online which has been well received. Pupils enjoy music and there is strong support for the subject from staff and parents.

Pocklington Prep School is part of the Pocklington School Foundation where children aged 3 -11 are educated. All pupils from Year 3 – Year 6 have one class music lesson each week with a focus on the Building Blocks of music: pitch, tempo, rhythm, duration, dynamics and pulse. This is achieved through listening and appraising tasks and with heavy emphasis on practical, class music-making. Every week 75+ individual instrumental lessons are taught by a team of visiting peripatetic teachers. Pupils may learn an instrument from their entry into the Prep School, but there is a subsidised scheme to encourage Year 4 pupils to take up an orchestral instrument.

Beyond the classroom there are many opportunities to make music. There has been Government restrictions (Covid) on numbers for woodwind, brass and choral groups. We have worked around these restrictions by creating a Year 5/6 Choir (with an additional club for the choir 'waiting list' pupils) and a separate Year 3/4 Choir. It is hoped that these groups can make a significant contribution to school concerts and services (online). COVID restrictions have forced the creation of smaller musical groups. Instead of an Orchestra, there is a Year 3/4 guitar, recorder and woodwind group as well as a separate Year 5/6 group for the same instrument combination. These groups will have opportunities to perform. The String group and Brass group also perform at concerts and other school events. The House Music Competition involves all pupils and the termly Mini- Concerts provide a platform for singers and instrumentalists to share their talents with others

We are a friendly, hard-working and mutually supportive Department who believe passionately in the value of Music. We have an excellent reputation and have high expectations of staff and students.

# Recruitment Timetable

**Closing Date: 9am 24<sup>th</sup> June 2021**

**Expected Interview Date: during week commencing 28<sup>th</sup> June**

**Expected Start Date: September 2021**

Please apply online using the TES website. This can be accessed through <https://www.pocklingtonschool.com/about-us/job-vacancies> where you can browse our current opportunities and apply using the “quick apply” button.

Please ensure you read the information available in the “useful recruitment policies” document uploaded to the TES website. This contains: the application process and safer recruitment guidance; recruitment of ex-offenders policy statement; secure storage, handling, use, retention and disposals of disclosures and disclosure information policy statement. These policies are available to view on the key recruitment policies page of our website and we can also send these to you as a hard copy if requested.

**For further information please contact Abby Popely, HR Advisor:  
[PopelyA@pocklingtonschool.com](mailto:PopelyA@pocklingtonschool.com) 01759 322666**

Thank you for your interest in working with us and we look forward to receiving your application

