



REPTON

Teacher of Singing

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| Core Purpose | To teach individual music lessons to pupils in Prep and Senior Schools, as requested by the parents, and to prepare pupils, as appropriate, for music examinations. |
| Post Tenure | Permanent |
| Reporting to | Director of Music – Repton Senior Director of Music – Repton Prep |
| Team Responsibilities | To work with the Directors of Music at Prep and Senior School, School Office and Prep SMT for the benefit of the school community. To liaise with these staff regarding timetabling, pupil lists, exam organisation and preparation, and to support pupils in their preparation, as appropriate, for school events. |
| Budgetary Responsibilities | n/a |
| Key Qualities Required | <ul style="list-style-type: none"> • Strong subject knowledge and experience of teaching high quality individual lessons. • Piano skills to support lessons, exam preparation and rehearsals. • Strong organisational skills, including experience of information exam entry and record keeping. • Good teamwork skills, and the ability to work collaboratively. • Having a strong sense of duty to those in your care and a problem-solver. • Communicate well, both on paper and verbally. • Display a working knowledge of the ABRSM exam guidelines and syllabus requirements. • Knowledge of the Trinity singing syllabus and LAMDA exams would be helpful • Have experience in using IT for teaching and administratively. |
| Key Tasks & Responsibilities | <ul style="list-style-type: none"> • Planning, preparation and delivery of individual music lessons. • Recording and reporting on the development, progress and attainment of students. • To communicate effectively with pupils and parents, as well as colleagues. • Preparing students for music examinations. • Supporting pupils who are preparing for LAMDA Musical Theatre exams. |

- There is also the opportunity to support the School's co-curricular programme and music theory provision if this is of interest to the candidate.
- Promoting the general progress and well-being of individual students, and groups of students.
- Assisting with the co-ordination and organisation of School performances for concerts and events, where required, and in relation to leading ensembles.
- Participating, as required, in meetings at the school that relate to the curriculum or the administration or the organisation of ABRSM.
- Maintaining good order and discipline among the students and safeguarding their health and safety both when they are on the School premises and when they are engaged in authorised School activities elsewhere, as required.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment, therefore the following shall be deemed to be included, in addition to the duties that you may be required to perform:

Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact.

Under the Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g. teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child. Moreover, whatever the age of the pupil, a sexual relationship between an employee and a pupil will be considered an abuse of a position of trust and gross misconduct, likely to result in dismissal.