



# MAGDALEN COLLEGE SCHOOL

INDEPENDENT DAY SCHOOL  
BOYS 7-18 & SIXTH FORM GIRLS

## Information Pack

**Teacher of LAMDA**

Closing Date: midday, Friday  
27<sup>th</sup> May

Interviews: week of 6<sup>th</sup> June



## Introduction from the Master, Helen Pike

Magdalen College School is a remarkable place. We are now well into our sixth century, and our former pupils include scholars, war heroes, musicians, Olympians, two Nobel Prize laureates, a Hollywood film director, and a saint. Our success in public examinations, in securing places at top universities, and in an astonishing array of extra-curricular pursuits ensures that we continue this proud tradition.



We do so by nurturing the individual potential of each of our pupils, and above all we believe that learning is as fun as it is fulfilling.

William of Waynflete founded Magdalen College School in 1480: schoolmaster, bishop of Winchester and Lord Chancellor of England. Being of humble origins, Waynflete was determined that others of ability should be given the opportunity to learn, to serve and to prosper as he did. And so MCS offers a transformative education in our global university city, the community to which we contribute.

We attract and retain the best staff and MCS is a stimulating, welcoming and thriving environment in which both to learn and to work.

A lot happens at MCS. The various sections of our website ([www.mcsoxford.org](http://www.mcsoxford.org)) including the recent [News](#) will give you an impression of our school.

Thank you for your interest.

*H. C. Pike*

## The School

Magdalen College School, founded in 1480 by William of Waynflete, is one of the country's leading independent day schools. It is situated in an enviable location at the heart of Oxford beside the River Cherwell.

## The Role

Magdalen College School is seeking to appoint a LAMDA teacher, starting in the Michaelmas term 2022, to teach bright and enthusiastic pupils from Y3 to Y13. Further information on the post is below.

## The Department



The Drama department at MCS is a very active one, with a wide range of drama productions taking place each term across the Junior and Senior Schools. All pupils in the Junior School and Year 7 have timetabled drama lessons, while the MCS Theatre Academy offers the chance for Senior School pupils to work with a range of professional directors through their time at the school. A keen pupil could be involved with as many as four productions during the course of a year.

LAMDA lessons are offered in both Junior and Senior Schools, and the number of pupils choosing to study LAMDA in recent years has been very healthy.

The LAMDA Teacher will be supported by a member of the administrative staff. Moreover, reprographics (word processors, photocopiers, binders etc.) are centrally administered and a full-time secretary to the Common Room is available to help in these areas.



MAGDALEN  
COLLEGE SCHOOL  
INDEPENDENT DAY SCHOOL  
BOYS 7-18 & SIXTH FORM GIRLS

The LAMDA Teacher will report to the Head of Drama and ultimately to the Master.

**Drama at MCS** offers something for everyone, with a huge range of opportunities available for pupils of all ages.

The school enjoys exciting partnerships with the Oxford Playhouse and the Pegasus Theatre, giving access to impressive performance spaces and professional direction. During the course of the year MCS stages as many as twelve productions, some specific to certain year groups, others open to all; the underlying principle is that every pupil should be able to take part in two shows during the year. Usual highlights of the annual programme include a Greek play, a large-scale musical, various studio productions including an Edinburgh Fringe transfer, a mainstage production at Oxford Playhouse and an outdoor Shakespeare on the banks of the Cherwell. The aim is to expose pupils to a mixture of classic texts and new writing, and older pupils are encouraged to gain experience of directing, producing and even writing their own pieces of theatre. With an equal emphasis on enjoyment and quality, there is definitely something to suit all tastes and abilities.

Major new musical adaptations of *Alice in Wonderland*, *The Wind in the Willows*, and *Peter Pan* have graced the stage of the Oxford Playhouse, and our Edinburgh Fringe offering is often a piece of new writing, most recently 2019's *Dream Machine*, by award-winning writer Jack Bradfield, commissioned by the school. Our 2017 Fringe production, *The Runner*, was shortlisted for an Amnesty prize and received a 5\* review from the British Theatre Guide.

Several original pieces of writing by Sixth Form pupils have been performed as part of the Oxford Festival of the Arts, including a new adaptation of *The Frogs* in 2019. There is usually at least one pupil-directed production in the year's programme, not to mention the hotly-contested House Drama competition, which sees each house perform a fifteen-minute piece of theatre to a packed Big School.

During the pandemic the Drama department produced an 8-part original radio drama, followed by professionally-filmed productions of 'Romeo and Juliet', 'Les Misérables' and 'The Last Days of Judas Iscariot'. The 2021-22 season has seen a return to full audiences, with productions of

‘Bakkhai’, ‘The Pirates of Penzance’, ‘The Minotaur’, ‘Around the World in Eighty Days’, ‘The Lion King (Jr)’, ‘Richard III’ and ‘The Actor’s Nightmare’ to date.

We perform a large amount of new writing, as much as half of the year’s programme in some years. Our 2018 centenary commemorations for WWI were centred around a large-scale collaborative project between pupils and staff which resulted in an original stage production, Reflections. You can hear more about this extraordinary process here. This summer sees the premiere of two new works of musical theatre at Oxford Playhouse, including a newly commissioned work from composer Bob Chilcott.

## The Candidate

The successful candidate will be a well-qualified and enthusiastic LAMDA instructor.

This will be a part-time appointment, and School LAMDA lessons take place during term-time predominantly during lunchtimes (12.30-2.30pm), and after the end of the school day (3.30-5.30pm), with the potential for additional slots during morning break and in 6th form pupils’ free periods. Pupils elect to study LAMDA, and are taught individually, in duos, or sometimes in small groups. The hours required will, therefore, depend on the level of pupil interest, and may vary from



term to term; we currently have very high demand so are ideally looking for candidates with the ability to work 5 days a week during the hours outlined. Pupils work towards LAMDA exams at appropriate intervals, and the successful candidate will be expected to support them in preparing for these.

Candidates short-listed for interview will be asked to teach an observed session when they come to the school. They will also be required to bring with them the necessary ID documentation and qualifications certificate(s), all of which must be

originals. Further information on the observed session and documentation required will be provided with the invitation to interview.

## Application Process

Candidates should submit the Application Form for Teaching Staff which can be found on the Job Vacancy link of the website ([www.mcsoxford.org](http://www.mcsoxford.org)). To access [Click here](#). To apply for the position please send the following three documents to the HR Officer, Mrs Gail Workman, ([recruitment@mcsoxford.org](mailto:recruitment@mcsoxford.org)).

1. Covering Letter of Application
2. Teaching Staff Application Form
3. CV

All documentation should be sent no later than Friday, 27<sup>th</sup> May 2022 at noon.

**References may be taken up in advance. If you do not wish references to be called for at this stage, please make that clear on the reference section of the application form.**

We anticipate holding interviews a week starting on 6<sup>th</sup> June 2022 and will be in contact with shortlisted candidates by telephone. We reserve the right to change the interview date if necessary. We sometimes receive a large number of applications, and often need to interview for two or more jobs at the same time. We try to give every application the closest possible personal attention, but if you have not heard from us by the end of the interview week, you should assume that your application was unsuccessful on this occasion. As part of MCS' commitment to Sustainability, preliminary interviews may be conducted online.

## Safeguarding Policy

Magdalen College School is committed to the safeguarding of pupils, and any offer of employment will be subject to an enhanced DBS disclosure, the receipt of



satisfactory references, the school's pre-employment medical questionnaire, plus sight of relevant original ID documentation and degree certificate(s).

### **Remuneration and other benefits**

Peripatetic staff at MCS are paid on an hourly basis, calculated on the basis of the number of lessons taught.

The school subscribes to the Teachers' Pension Scheme, in which all teaching staff are auto enrolled – there is, of course, an opt out, should this be preferred. Instrumental lessons are 40 minutes long and the timetables are organised by the Music Administrator and posted on the school portal. Instrumental teachers receive lunch at the school if they are teaching in the morning and the afternoon.

There is a wide range of benefits on offer to staff, including a free lunch during term time and complimentary use of school sports facilities. The School has a fully equipped gym which is available for staff use, and staff may also enjoy access to the University of Oxford's Rosenblatt Swimming Pool. Tennis courts are available, and there is a comprehensive programme of staff sports clubs, including football, climbing, yoga, Pilates, and badminton. Staff also have the opportunity to join choirs and music groups, and to get involved in drama productions.



Staff are encouraged to make use of the Senior Common Room within and after the school day, as an area for relaxation and shared discussion outside departments. There is also a quiet room located close to the SCR where staff can work and study. Tea and Coffee are served in the SCR at morning break, and

cakes and cut fruit are available in the SCR at the end of the school day. Staff socials, guest nights and Master's Drinks are regular features of each term.

## Professional Development

The school places a significant emphasis on the professional development of all staff. A half termly CPD & Teaching Newsletter is distributed by email, which aims to highlight educational research and practical ideas, to share ideas from courses and conferences attended, to offer guidance on opportunities for CPD, and to highlight the work of colleagues in the area of teaching and learning. All colleagues are encouraged to attend at least one external CPD course each year, and also to visit another school, place of work or university, where appropriate.

The Teaching & Learning Group meets before school twice per half term. Its purpose is to consider developments in educational research, to facilitate discussion of teaching and learning, to offer a forum for the sharing of good teaching practice, and to support colleagues in experimenting with new teaching techniques. There is also a programme of Learning Lunches each term for colleagues to share good practice. Colleagues who have been teaching for more than seven years (including a minimum of three years' service at MCS) may make an application for study leave for the second half of the Trinity term.

## Waynflete Teaching Certificate

The School aims to offer teaching staff joining the school without a teaching qualification (UQTs) the opportunity to develop their teaching craft and reflect on their professional practice through a structured programme of training and support. For such colleagues, the school offers the Waynflete Teaching Certificate, which may ultimately lead to Qualified Teacher Status through the Assessment Only route offered by the University of Reading.





MAGDALEN  
COLLEGE SCHOOL  
INDEPENDENT DAY SCHOOL  
BOYS 7-18 & SIXTH FORM GIRLS

## Additional Information

Please note that MCS is an inner-city school, with very limited parking. Staff are encouraged to use public transport wherever possible for their journey to work.

If you have any questions or require additional information, please contact the HR Officer: 01865 253401.