

Peripatetic Teacher of Upper Strings (Violin and Viola)

Queen Margaret's

The girls are the focus of life at QM and are at the heart of everything we do. It's this focus and an individualistic approach that allows our girls to carve their own path, and flourish as formidable, independent women. To be part of our team you will want the girls to be at the heart of everything you do during your time here.

The Music Department

Music is an integral part of the life of Queen Margaret's, with a thriving department which not only caters for music as an academic discipline but also as a major contributor to the school's enrichment programme. The department consists of the Director of Music who is assisted by the Head of Keyboard Studies, a Teacher of Music, a School Administrator and a team of around 16 peripatetic music teachers. In the academic year 2020/2021 we have had to adjust both our curriculum and its mode of delivery as the School both anticipated and reacted to changing guidance in relation to the COVID-19 pandemic. As we enter September 2021 the musical life of the School is gradually returning to something very close to normal, however, versatility and adaptability remain important during these uncertain times, and the possibility of occasional virtual teaching via our online platform, QM Connect, should be something we continue to be prepared for.

Academic Music

All girls in Years I-III study Music in the curriculum. GCSE and A Level Music courses are offered, currently with WJEC Eduqas at both GCSE and A Level. Class sizes are small and results are always excellent.

In Key Stage 3 the girls at Queen Margaret's follow a varied programme which equips them with the practical skills and theoretical knowledge needed to enjoy engaging with music. Building confidence, communication, rehearsal and ensemble skills are core to the approach and lessons are always fully inclusive and hands-on. As they progress, students get increasing opportunities to work in small groups to develop independent learning skills.

GCSE Music in Key Stage 4 not only gives an excellent foundation for further study at A Level but also imparts a wealth of transferable and lifelong skills including analytical essay writing, creativity through composition and confidence fostered through performance and ensemble projects. Students emerge as more rounded and capable musicians and our small class sizes mean that they benefit from individual support throughout the course-

A Level Music is a stimulating and rewarding course designed to challenge, enrich and develop keen musicians graduating from study at GCSE. Whilst a natural option for vocational musicians, it is also a highly valued A Level among Universities due to the academic rigours of the course; with

our students demonstrating resilience, commitment to their craft and a breadth of both creative and analytical skills

Individual Music

Over half of the girls in the school take individual instrumental or singing lessons each week. There will again be regular opportunities for the girls to perform in concerts and competitions both inside and outside QM and all are encouraged to join ensembles. We host termly examinations for both the Associated Board and Trinity Music qualifications.

Ensemble Music

The School anticipates that we will once again run the following groups: Chamber Choir, Cantiamo, Vocal Consort, QM Orchestra, Dynamics (training orchestra), Cello Group, Flute Group, Jazz Group, Wind Band, Rock Band and various Chamber Music groups. There are numerous collaborations with the Dance and Drama departments and the school stages a musical every year.

Religious Music

The Chamber Choir will provide music for Chapel Services (three each week). Special services are held for St Margaret's Day, Advent Sunday, Service of Lessons and Carols, Anglican and Roman Catholic Confirmation Services, Ash Wednesday, Passiontide, Ascension Day, Founder's Day, Old Margaretians' Day and Speech Day. Choral Evensong and Eucharist services are interspersed with Morning and Evening Prayer on Sundays in full term; the repertoire is varied. Annual visits by the Chamber Choir to Cathedrals and Abbeys also form an important part of their work, recently including York Minster and Durham and Bradford Cathedrals.

Concerts

Regular concerts are an important showcase for music at QM with the main programme containing a Christmas Concert, Summer Concert and a Speech Day Concert. We have a programme of quarterly leave out concerts showcasing a particular year group in correspondence with parents' meetings. There are also Wednesday @1 concerts which are used to showcase the musical talents of both pupils and staff.

Peripatetic Teacher of Upper Strings

The School requires an experienced and versatile Upper Strings specialist to teach approximately 0.5 days, preferably on Monday afternoons but this can be discussed. The successful candidate will be a first class, experienced and engaging upper strings teacher and music graduate. The Peripatetic Teacher will teach under the guidance of the Director of Music. They will be required to deliver inspirational individual violin and/or viola teaching to girls of varying ability, between the ages of 11 and 18, with enthusiasm, energy and a genuine passion for music. The ability to provide accompaniment on the piano would be a distinct advantage. They will possess energy, enthusiasm and a genuine passion for inspiring young musicians in a thriving music department. They will be able to demonstrate familiarity and experience of preparing all aspects of ABRSM and TCL examinations and an interest in a wide variety of musical styles and genres.

Person Specification: Peripatetic Teacher of Cello/Lower Strings

Qualifications	A good honours degree in music	Essential
	Qualified teacher status/extensive instrumental teaching experience	Desirable
Qualities	The ability to inspire students and sensitively challenge underperformance	Essential
	A creative, inspirational and enthusiastic teacher to students of all abilities	Essential
	An inspirational rehearsal practitioner	Essential
	A genuine desire to develop girls to their fullest potential	Essential
	A team player who keeps the best interest of the department and the girls at the forefront of their actions	Essential
	Demonstrably self-reliant, resilient and adaptable.	Essential
Skills, Knowledge and Experience	Outstanding musicianship and sight reading	Essential
	Extensive experience of individual tuition Cello/Lower Strings to the highest standards	Essential
	A sensitive accompanist	Desirable
	Excellent and up to date subject knowledge	Essential
	Ability to prepare students for theoretical and aural examination	Essential
	Experience of preparing practical assessment of music to a very high standard at GCSE and A Level	Desirable
	High levels of competence in the use of ICT for teaching and administration	Desirable
	A commitment to safeguarding and promoting the welfare of children	Essential

Terms and Conditions of Employment

The following particulars do not form any part of an offer of employment. Terms and conditions, which will incorporate the Staff Handbook, will be set out in a letter of appointment. The School welcomes applications from candidates who wish to be self-employed.

1. Appointment

The Peripatetic Teacher is appointed by the Head, subject to enhanced DBS clearance, receipt of satisfactory references and completion of a medical questionnaire (and medical examination where applicable), the costs of which will be met by the school.

2. Line Management

The Peripatetic Teacher reports to the Director of Music.

3. Record Keeping

The Peripatetic Teacher will produce termly timetables for all girls allocated to him/her. He/she will produce, in a prompt manner as required to meet billing and other deadlines, monthly timesheets supported by relevant attendance records.

4. Plan of Day, Diary and Bulletin

The Peripatetic Teacher shall be aware of the School's Plan of the Day, term dates (including training days) and calendar entries, as detailed on the School website and refer to the regular bulletin up-dates.

5. Professional Development and Review

The Peripatetic Teacher shall participate fully in the school's professional review process and seek opportunities to progress their development as a teacher through training, lesson observation and discussion.

6. Parental Contacts

The Peripatetic Teacher shall write reports for girls, as instructed by the Director of Music, following school and departmental policies at times as set out in the calendar. The Peripatetic Teacher should also be prepared to contact parents, under the guidance of the Director of Music on other specific matters, as appropriate. If so required the Peripatetic Teacher shall attend Parents' meetings regardless of whether they occur at times when the post holder would not normally be in school.

7. Rewards and Sanctions

The Peripatetic Teacher shall ensure that expectations regarding behaviour and attire are closely monitored and implemented and clearly communicated to girls. The Peripatetic Teacher should issue rewards and sanctions in line with the School Policy.

8. Marketing

The Peripatetic Teacher, like all other members of staff, is responsible for the marketing of the school through their contact with girls, parents, visitors and outside organisations and through the conduct and contributions they and any girls in their care make whether in or outside School. It is hoped that the Peripatetic Teacher will offer ideas, through their department regarding the marketing of QM.

9. Inspection

The Peripatetic Teacher shall be prepared for inspection, either by the Academic Leadership Team or external Inspectorate, by reviewing and understanding School policies, up-dating lesson plans & documents and ensuring girls' work is marked and annotated with detailed feedback which enables girls to make significant progress.

10. Working Hours and Time Off

The normal School hours are 08:15 – 17:30 (Monday – Friday) and 08:45 – 12:30 (Saturday). The individual hours of work will be agreed in consultation with the Director of Music, who is responsible for the allocation of pupils and therefore the total hours of work available for each Peripatetic Teacher. It is required that the Peripatetic Teacher will make themselves available for Safeguarding and other essential training as requested by the School to be remunerated as set out below.

11. Salary and Pension

This role attracts an hourly rate of pay currently £26.26 per hour. Mileage is paid at the rate of 10p per mile. The Peripatetic Teacher will be eligible after three months for membership of the Queen Margaret's Teachers Pension Scheme (currently with Royal London) with match funded contributions between 3 and 8% of pay.

12. Meals

Food and refreshments are provided during term time during the hours of duties when girls are in School.

13. Safeguarding and Child Protection

Queen Margaret's is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment and adhere to, and comply with, the School's Safeguarding policies and procedures at all times. Staff members must be aware of how to contact the Designated Safeguarding Lead and not hesitate in communicating concerns regarding Child Welfare to the DSL or DDSL as appropriate.

14. Health and Safety

All staff at Queen Margaret's are required to remain vigilant, observe all relevant Health and Safety policies and procedures, take reasonable care of their own and others' Health and Safety, report all accidents and incidents, raise concerns through their line managers, and address minor physical problems by reporting them as maintenance requests through the School's internal ticketing system on the VLE.

15. Equality and diversity

Staff at Queen Margaret's are expected to promote equality of opportunity for all girls and staff, both current and prospective, and to support an environment that values diversity.

16. Promoting British Values

Queen Margaret's recognises the importance of placing emphasis on fundamental British values in the curriculum and all other aspects of School life. These values reflect the ethos of the school and all members of the community have a role to play in delivering the values of democracy, the rule of law, individual liberty, mutual respect and tolerance of those with different faiths and beliefs. All subject areas, and all non-teaching staff, are responsible for promoting these values when opportunities arise.

17. Data Protection

All staff at Queen Margaret's have a responsibility to ensure that data they are responsible for is accurate and appropriate to the needs of the School, and that they are responsible for ensuring any personal data processed for any purpose or purposes in connection with their role at the School, shall not be kept for longer than is necessary for that purpose or those purposes in accordance with the Data Protection Act 2018 and the Queen Margaret's Privacy Policy.

18. Policy awareness

All staff are required to be aware of the School's policies and procedures from time to time which are set out in detail in the Red Book on the VLE and in particular of the School's Safeguarding and Staff Behaviour policies.

19. Probationary Period

This appointment is subject to a probationary period of three months which period may be extended by notice given in writing by the Director of Music.

20. Holidays

The appointee shall be entitled to the statutory minimum holiday entitlement (currently 28 days) calculated pro rata. Holiday pay accrued over the academic year (1 September to 31 August) will be paid in July and August in equal instalments. Subject to all duties being fulfilled and responsibilities being met to the satisfaction of the Director of Music, including attendance at Training Days as required you will not normally be required to work during normal school holidays.

21. Sickness

The School operates a discretionary (non-contractual) sick pay policy details of which are available on the VLE.

22. Notice and Duration of this contract

This is a permanent appointment. During the probationary period this contract may be terminated by the School by one month's notice in writing. For the duration of the contract of employment in the case of the Peripatetic Music Teacher and after the expiry of the probationary period on the part of the School three months' notice is required to terminate the contract.

The application process

Should you require any further information please contact the Director of Music Dr Samantha Horseman by email shorseman@queenmargarets.com. All applicants must complete the school's official application form (electronically if at all possible), providing a full career history and names and contact details for two referees. This should be accompanied by a letter of application addressed to the Head. The closing date for applications is Monday 4th October 2021 with interviews being held week commencing Monday 11th October 2021.

- Candidates will be expected to teach 2 short lessons. Guidance will be given on COVID-19 precautions.
- Candidates must bring with them to their interview certain documents which will be specified in the invitation to interview.
- An appointment will be announced as soon as possible after the interviews are completed

Queen Margaret's is committed to safeguarding and promoting the welfare of children and young persons and candidates must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Queen Margaret's School

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www.queenmargarets.com